

25 February 1974

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MEMORANDUM FOR ALL [REDACTED] BUILDING PERSONNEL

SUBJECT: Transportation to Headquarters

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1. [REDACTED] personnel who require transportation to Headquarters Building may want to avail themselves of government transportation via the OEL/OSA courier service, which makes four trips daily to Headquarters from [REDACTED]. Although the return trip times from Headquarters vary due to day-to-day tasking, such as trips to embassies and special hand carries, etc., the following represents the routine schedule: 25X1A

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Depart [REDACTED]	OSA Courier 0900 hours
	OEL Courier 1000 hours
	OSA Courier 1300 hours
	OEL Courier 1500 hours

Depart Headquarters:	OEL and OSA Courier 1100 hours
	OSA Courier 1530 hours
	OEL Courier 1600 hours

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2. Personnel who desire transportation to or from Headquarters/ [REDACTED] will rendezvous in designated area(s); i.e., main exit at [REDACTED] and at the guard desk at the South Loading Dock of Headquarters Building, at times indicated above. Additionally, personnel should contact the respective Registries in advance to assure that transportation will be available at the times and places indicated -- OSA Registry - Ext 5820, OEL Registry - Ext 4433. 25X1A

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[REDACTED]
Office of Special Activities